



**Administrative Special Use Permit
Child and Elder Care Home
Prescreening Checklist**

To qualify for the administrative special use permit review process, you must be able to meet the following standards:

- ☒ Must be located in a residential zone.
- ☒ Must be able to obtain all required state, federal and local licenses and certificates prior to operation.
- ☒ For child care, must have between six to nine children, including children aged 12 or under that reside in the home.
- ☒ There must be an area that is large enough to pick up and drop off the children without interfering with other cars and pedestrians. The pick-up/drop off area must be shown on a site plan as a part of this application.
- ☒ If the nearest park or playground is more than 500 feet from the location of the child care home, a sufficient play area must be provided.

If your business cannot meet the standards above, please speak with Planning and Zoning staff about the full hearing SUP process.

In addition to the use-specific standards listed above, all uses must follow additional general standards. To review the general standards, [click here](#) or contact Planning and Zoning staff for assistance (703)-746-4666.

SUP # 2017-00714



Administrative Special Use Permit Application

Please type or print legibly

PROPERTY LOCATION: 108 Mount Vernon Av 22301

ZONE: RB

TAX MAP REFERENCE: 063 02 - 10 - 14

APPLICANT'S INFORMATION:

Applicant: Marco Quino Business/Trade Name: _____

Address: 108 Mount Vernon Av.

Phone: 703 4753674 Email: MAQUIFI-68@hotmail.com

PROPOSED USE:

- | | |
|--|--|
| <input type="checkbox"/> Animal Care Facility with Overnight Boarding | <input type="checkbox"/> Outdoor Display |
| <input type="checkbox"/> Automobile and Trailer Rental and Sales | <input type="checkbox"/> Outdoor Food and Crafts Market Center |
| <input type="checkbox"/> Catering Business | <input type="checkbox"/> Outdoor Garden Center |
| <input checked="" type="checkbox"/> Day Care <u>in home</u> | <input type="checkbox"/> Restaurant |
| <input type="checkbox"/> Health and Athletic Club | <input type="checkbox"/> Valet Parking |
| <input type="checkbox"/> Light Auto Repair | |
| <input type="checkbox"/> Live Theater | |
| <input type="checkbox"/> Massage Establishment | |
| <input type="checkbox"/> Motor Vehicle Storage/Parking for 20 or more Vehicles | |
| <input type="checkbox"/> Outdoor Dining (exclude King Street Retail Overlay) | |

Please read and sign after the statement:

I have read and understand the general standards and the requirements for the use for which I am applying and have attached the Worksheet for the use.

Signature: 

Please submit the following with this application form:

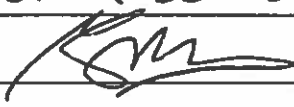
Site Plan At a minimum, show and label the subject property, surrounding buildings, and streets. Show, label and give dimensions for all parking spaces, entrances and exits, and trees and shrubbery.

Floor Plan At a minimum, show and label all interim features inside and outside seats, tables, counters, equipment, etc. as appropriate to the use. Show, label and give dimensions for all entrance and exit doors and windows, rooms/areas, staircases, elevators and bathrooms.

SUP # 2017-0074

Worksheet for specific use from Checklist and Worksheet package.

Other materials, as required by specific use (see Guide to Administrative SUPs Checklist & Worksheets).

PROPERTY OWNER'S AUTHORIZATION			
As the property owner, I hereby grant the applicant use of <u>108 Mt. Vernon Ave</u> (property address), for the purposes of operating a <u>CHILD CARE IN THE HOME</u> (use) business as described in this application.			
I also grant permission to the City of Alexandria to visit, inspect, photograph and post placard notice on my property.			
Name:	<u>GREG BEIRO</u>	Phone:	<u>703 675 2085</u>
Address:	<u>P.O. BOX 25363 ALEX VA 22313</u>	Email:	<u>gbeiro@mcg-construct.com</u>
Signature:		Date:	<u>19 JUN 17</u>

1. The applicant is the (check one):

- ☐ Owner
☐ Contract Purchaser
☒ Lessee or
☐ Other: _____

of the subject property.

State the name, address and percent of ownership of any person or entity owning an interest in the applicant or owner, unless the entity is a corporation or partnership, in which case identify each owner and the percent of ownership.

Marco Quino 100%
108 Mount Vernon Av. Alexandria VA 22301

If property owner or applicant is being represented by an authorized agent such as an attorney, realtor, or other person for which there is some form of compensation, does this agent or the business in which the agent is employed have a business license to operate in the City of Alexandria, Virginia?

☐ Yes. Provide proof of current City business license

☐ No. The agent shall obtain a business license prior to filing application, if required by the City Code.

USE CHARACTERISTICS

2. Please give a brief statement describing the use:

I can Take up to nine Kids To
Supervise and promote Learning alongside growth.

3. Please describe the proposed hours of operation:

Days	Hours
Daily	

Or give hours for each day of the week

Monday	7:AM - 5:30 PM.
Tuesday	7:AM - 5:30 PM
Wednesday	7:AM - 5:30 PM
Thursday	7:AM - 5:30 PM
Friday	7:AM - 5:30 PM
Saturday	
Sunday	

4. Please describe the capacity of the proposed use:

- A. How many patrons, clients, pupils and other such users do you expect? Specify time period (i.e., day, hour, or shift).

nine users daily

- B. How many employees, staff and other personnel do you expect? Specify time period (i.e., day, hour, or shift).

Owner + 2 Employees daily

5. A. How many parking spaces of each type are provided for the proposed use:

 Standard and compact spaces
 Handicapped accessible spaces
 Other

- B. Please give the number of:
Parking spaces on-site 0
Parking spaces off-site 0

If the required parking will be located off-site, where will it be located?

All The way down The street circle

6. Please provide information regarding loading and unloading for the use:

- A. How many loading spaces are available for the use? 0
- B. Where are off-street loading spaces located? down Mount Vernon AV
At street circle.
- C. During what hours of the day do you expect loading/unloading operations to occur? Drop off: 7:30-9:00 am Pick up: 4-5:30 pm.
- D. How frequently are loading/unloading operations expected to occur, per day or per week, as appropriate? 9 times daily

7. If any hazardous materials or organic compounds (for example paint, ink, lacquer thinner, or cleaning or degreasing solvent), as defined by the state or federal government, be handled, stored, or generated on the property, provide the name, monthly quantity, and specific disposal method below:

N/E

APPLICANT'S SIGNATURE

Please read and initial each statement:

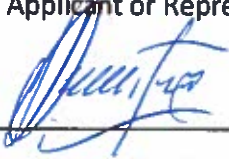
Initial: MQ THE UNDERSIGNED, hereby applies for a Special Use Permit in accordance with the provisions of Article XI, Section 11-500 of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

Initial: MQ THE UNDERSIGNED, hereby attests that all of the information herein provided and specifically including all surveys, drawings, etc., required to be furnished by the applicant are true, correct and accurate to the best of their knowledge and belief. The applicant is hereby notified that any written materials, drawings or illustrations submitted in support of this application and any specific oral representations made to the Director of Planning and Zoning on this application will be binding on the applicant unless those materials or representations are clearly stated to be non-binding or illustrative of general plans and intentions, subject to substantial revision, pursuant to Article XI, Section 11-207(A)(10), of the 1992 Zoning Ordinance of the City of Alexandria, Virginia.

MARCO Quino

Print Name of Applicant or Representative

Signature



Date

6-15-17

If this application is being filed by someone other than the business owner (such as an agent or attorney), please provide the information below:

Representative's Address: _____

Phone: _____

Email: _____

Fax: _____



APPLICATION - SUPPLEMENTAL

CHILD CARE

This Supplemental information is to be filed by applicants requesting special use permit approval of a child care home or child care center. All applicants must submit a plot plan of the property, showing play areas and parking, and an interior floor plan. If a play area that is not owned or leased by the operator is to be used by the children, written permission from the owner must be obtained and a copy submitted with this application.

CHILD CARE HOMES

Applicants requesting special use permit approval of a child care home for six to nine children within a home shall complete this section.

1. Is the proposed facility the principal residence of the operator? ☒ Yes ☐ No
2. Is the operator registered with the City of Alexandria Office of Early Childhood Development to provide child care in the home? ☒ Yes ☐ No
3. How many children, including resident children, will be cared for? nine
4. How many children reside in the home? TWO
5. How old are the children? (List the ages of all children to be cared for)
 Resident: 14 + 16 years olds
 Non-resident: (3) Infants 6 weeks to 16 months (1) Toddlers 16 months to 2 yr.)
2 Preschool 2-5yr.
6. A minimum of 75 square feet of outdoor play area on the lot must be provided for each child above age two.
 Play area required:
 Number of children above age two: 6 x 75 square feet = 450 square feet
 Play area provided: 450 square feet
7. If the lot does not have room for on-site play area, is the child care home within 500 feet of a park or playground available for the children to play in? ☒ Yes ☐ No

If yes, please describe the park's play area:

There is a playground with soft surface and swings monkey bars, and playhouses. In our home in the backyard there will be a slide and

CHILD CARE HOMES and CHILD CARE CENTERS

Applicants for both child care homes and child care centers (day care center, day nursery and nursery schools) shall complete this section.

1. How many employees will staff the child care facility, including the operator?

3

How many staff members will be on the job at any one time?

Two

2. Where will staff and visiting parents park?

Mount Vernon Avenue

3. Please describe how and where parents will drop off and pick up children. A site plan detailing where the pickup & drop off area will be & how many cars will fit in the area at any moment is also required.

children will be dropped off early in the morning at different times the parking is usually up to two cars at maximum, pick up is same location.

4. At what time will children usually be dropped-off and picked-up?

Drop-off

7:30 - 9:00 am

Pick-up

4:00 - 6:00 pm.

5. What type of outdoor play equipment is proposed for the child care facility, if any? Where will it be located on the property?

We permit children to play in the backyard.

6. Are play areas on the property fenced?

☒ Yes
☐ No

If no, do you plan to fence any portion of the property?

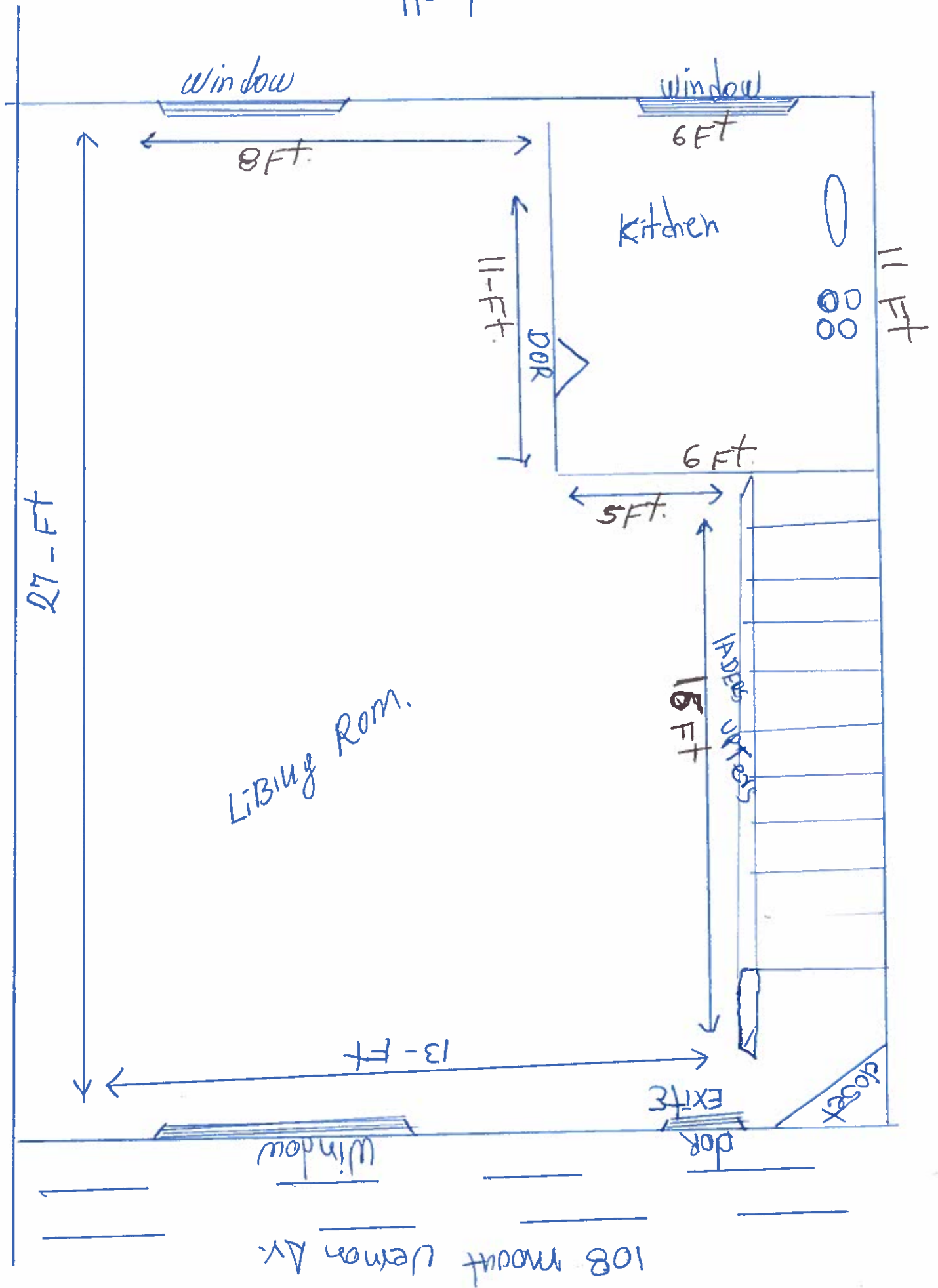
☐ Yes ☐ No

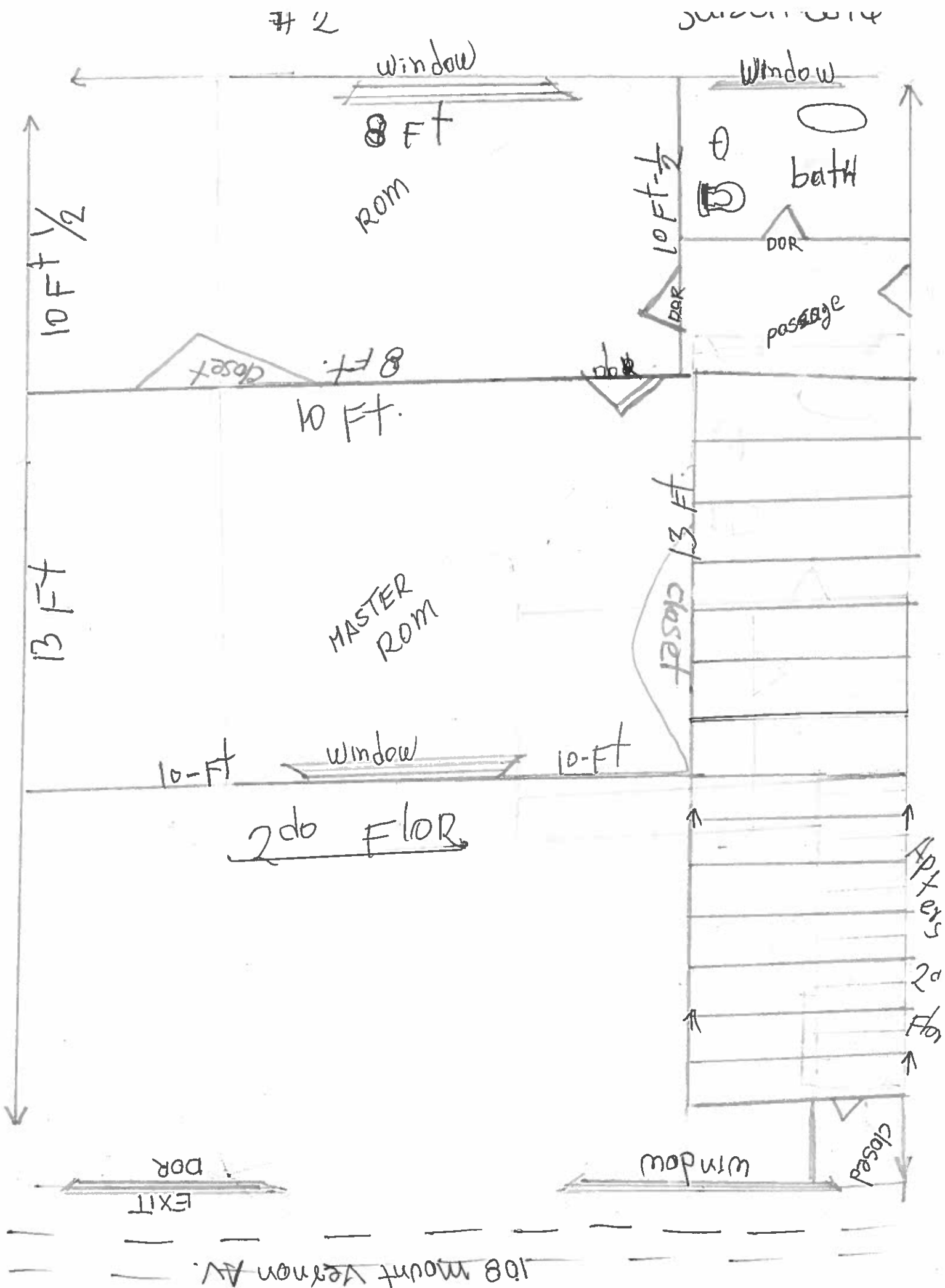
Please describe the existing or proposed fence.

Wooden 7 Ft Fence.

1

SUPDRT WTY



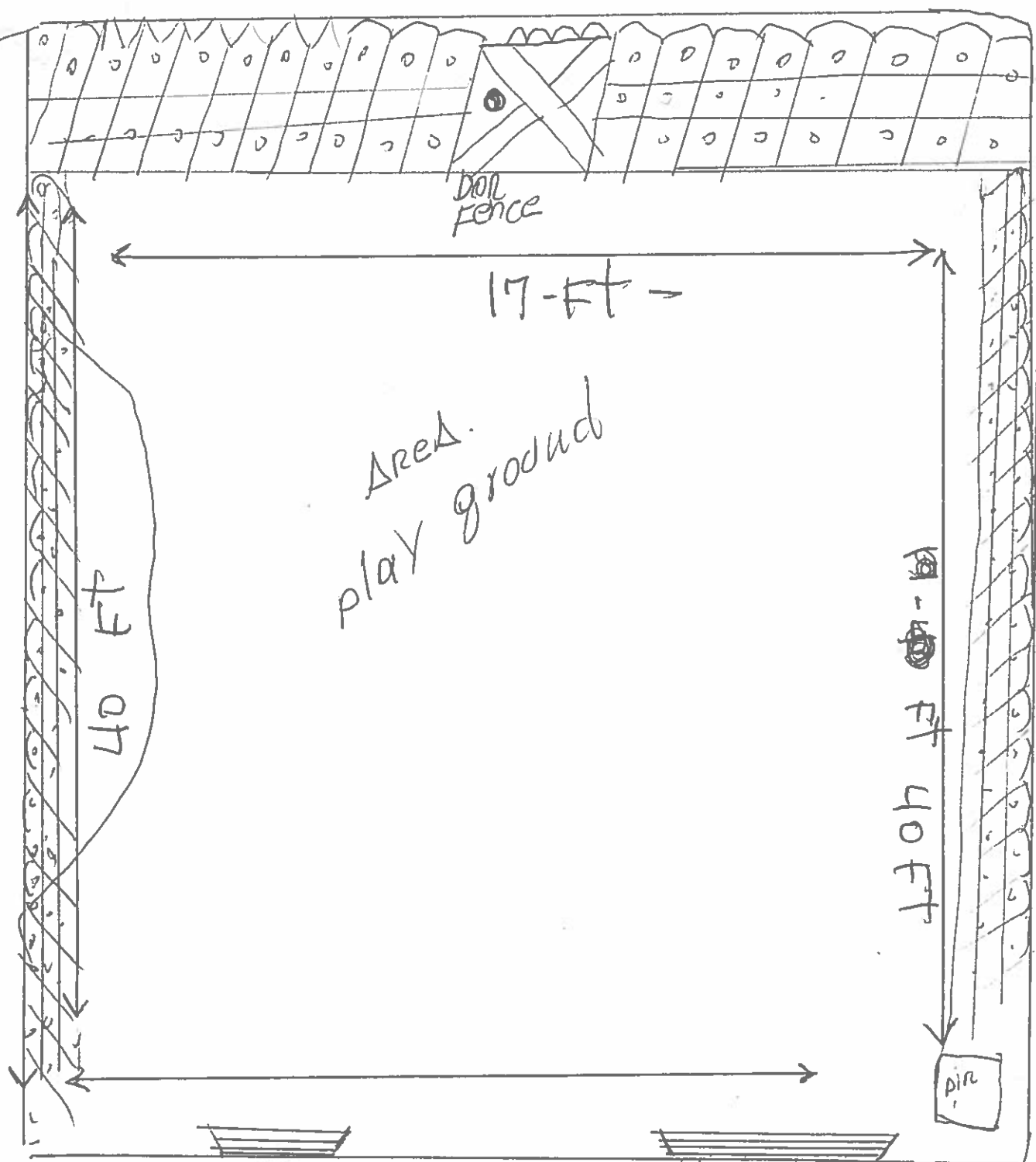


playground
community

4

Superior

street back yard



BACK YARD



DEPARTMENT OF COMMUNITY & HUMAN SERVICES
CENTER FOR CHILDREN AND FAMILIES
EARLY CHILDHOOD DIVISION

This is to certify that
Marco Quino.
has successfully completed 6 hours of training

S.T.E.A.M CONFERENCE

Carol M Farrell

Carol Farrell, Chief, Early Childhood Division

September 24, 2016

**DEPARTMENT OF HUMAN SERVICES
DIVISION OF COMMUNITY SERVICES
OFFICE FOR EARLY CHILDHOOD DEVELOPMENT**



This is to Certify that

MARCO QUINO

has Satisfactorily Completed

Vocational English for Family Child Care Providers
Northern Virginia Community College

Number of Hours: 45

Date: MAY 8, 2008


SIGNATURE

FAIRFAX COUNTY



Office for Children

MARCO QUINO

has completed 4 credit hours for the course

Engaging Environments in Family Child Care Homes

on the 15th and 29th of September, 2015

This course meets the education requirements for the Child Development Associate (CDA) credential in the following content area(s):

1. Planning a safe, healthy environment to invite learning
2. Steps to advance children's physical and intellectual development
3. Positive ways to support children's social and emotional development

A handwritten signature in cursive script, reading "Anne-Mari D. Ludwig".

Director, Office for Children

A handwritten signature in cursive script, reading "Cecie J. Boggs".

Cecie Boggs, Instructor

Date *October 10, 2012*

PERMIT#: 1336

FAMILY CHILD CARE PROVIDER REGISTRATION



This registration is issued to *Yolanda Acho* to operate a Child Care Home at

*5800 Quantrell Avenue #414
Alexandria, Virginia 22312*

effective through *September 30, 2013*

Serving no more than three (3) non-resident children at any one time.

The following individuals are authorized to provide or assist in the provision of child care services at the above address:

Marco Quino-Figueroa

The following individuals over 18 reside at the above address:

Marco Quino-Figueroa

Comments:

Renewal

To ensure that all children may be safely evacuated in case of an emergency, provider may not care for more than two (2) children under the age of two (2), including resident children. All other children must be fully ambulatory.

This registration is issued in accordance with Title 12, Chapter 3, of the Code of the City of Alexandria, Virginia, and is subject to all provisions thereof. No change in the information covered by this registration may occur without prior approval of the Alexandria, Department of Community and Human Services, Center for Children and Families, Early Childhood Division.

This registration must be displayed conspicuously in the child care home. While this registration is a legal requirement for providing child care services in a family child care home operated in the City of Alexandria, this registration does not constitute official city approval of the actual child care services being provided by this registered child care provider.

A handwritten signature in cursive script, reading "Mike Gilmore".

Mike Gilmore, Director